



## Volunteer Code of Ethics

Milton Public Library inspires the spirit of exploration, the joy of reading, and the pursuit of knowledge for people of all ages and backgrounds. Milton Public Library is dedicated to providing services in a welcoming and supportive environment. Volunteers have an important role in achieving Milton Public Library's Vision and are required to abide by the following:

### Active Participation

As others depend on you, it is important that you attend sessions regularly and on time. You are committed to continuous improvement by attending training and must communicate any successes, problems, or suggestions to your program lead.

### Confidentiality

Respect the right of confidentiality of program participants, other volunteers, and library staff.

### Non-discrimination

Recognize the dignity and worth of every person including program participants, volunteers, and library staff. You must abide by the principles of the Ontario Human Rights Code and complete Disability Awareness Training.

### Co-operation

Work with program participants, other volunteers, and library staff in a spirit of mutual understanding and respect.

### Representing the Library

Understand that in your role of volunteer, you represent the library. Communication both in print and online about the library and its programs should adhere to all the principles outlined in this code of ethics.

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Volunteer's Name (Please Print)

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Date

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Volunteer's Signature

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Staff Signature

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Parent/Guardian Signature

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Date

The Personal information on this form is collected under the authority of the Public Libraries Act and the Municipal Freedom of Information and Protection of Privacy Act. This information will only be used for the proper administration of the library and the provision of library services and programs by Milton Public Library. Questions related to the collection of this personal information should be directed to the Deputy Chief Librarian, Milton Public Library, 1010 Main Street East, Milton, L9T 6H7.