



Internship Opportunity

Milton Public Library is committed to inspiring through discovery, collaboration and creation. As one of the fastest-growing municipalities in North America, Milton Public Library (MPL) is an award winning system focused on innovation. MPL empowers the community to: Read. Learn. Create. Connect.

Position:	Wikipedian in Residence
Status:	Internship (24 hours per week) – 1 st September 2022 – 31 August 2023
Salary Range:	\$15.00 per hour
Home Location:	Main Library
Hours of Work:	24 hours per week, including evenings and weekends as per the schedule

Position Summary

Wikipedian in Residence (WIR) will help MPL explore how its collection and knowledge can be used to broaden content on Wikipedia and sister projects, such as Wikinews, Wikibooks, and others. The position will support the creation of a comprehensive plan to extend the reach of MPL's initiatives into Wikipedia platforms and to facilitate the development of Wikipedia workflows and projects within MPL. WIR will work with staff, including librarians, to identify areas of Wikipedia and sister projects that could be enriched with resources and knowledge from the library's initiatives and collections.

Duties and Responsibilities

- Create a comprehensive plan to highlight MPL's initiatives on Wikipedia
- Develop Wikipedia workflows for MPL to use in current and future projects
- Conduct historical research and curate content to support the MPL's projects for Wikipedia inclusion
- Prepare training materials on editorial and quality control processes of Wikipedia
- Organise and host workshops for library staff to explain how they can directly contribute their knowledge and expertise to develop Wikipedia articles
- Provide a framework and best practice guidance on Wikipedia editing and volunteers' engagement
- Help the Library develop an outreach strategy to coordinate contributions from the wider Milton community to develop Wikipedia articles in under-represented areas of import
- Produce ongoing updates and a summary report on the outcomes of the residency

Qualifications

As per the Young Canada Works Application Guidelines, candidates are:

- a Canadian citizen or a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent status are not eligible);
- Legally entitled to work in Canada;
- Between 16 and 30 years of age at the start of employment;
- willing to commit to the full duration of the work assignment;
- Will not have another full-time job (over 30 hours a week) while employed with the program;



- unemployed or underemployed;
- a college or university graduate; and
- not receiving Employment Insurance (EI) benefits while employed with the program.

Milton Public Library is also looking for the following qualifications:

- Effective writing and communication skills
- Experience creating and/or editing Wikipedia pages
- Have an understanding and empathy for Wikipedia to help people and organisations build and preserve open knowledge to share and use freely
- Must be fully vaccinated against COVID-19

Application Process

Interested candidates are asked to submit a resume and covering letter indicating how they meet the qualifications of this position by **5:00 pm on 22nd July 2022** quoting posting **22-21** to:

Human Resources
Email: careers@beinspired.ca

ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

The Milton Public Library thanks all applicants for their interest, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, RSO 1990, for recruitment purposes. Questions about this collection of personal information should be directed to: Chief Librarian, Milton Public Library, 1010 Main Street East, Milton, ON, L9T 6H7

The Milton Public Library is pleased to accommodate individual needs in accordance with the Accessibility of Ontarians with Disabilities Act, 2005 (AODA), within our recruitment process. If you require accommodation at any time throughout the recruitment process, please contact Human Resources at careers@beinspired.ca