

Regular Meeting of the Milton Public Library Board
Wednesday, March 21, 2018
Main Library Boardroom, 7:00 p.m.

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Create. Connect.

MINUTES

MEMBERS: Brad Boehmer (Chair), Daniel Cloutier, Matthew Fabian, Councillor Rob Duvall, Councillor Rick Malboeuf, Sarah Marshall, Margaret Warmels, Omer Amin

ABSENT: Councillor Zeeshan Hamid

REGRETS: Leslie Fitch

STAFF: Mark Williams, Brenda Hrynuik (Recorder)

Brad Boehmer (Chair) called the meeting to order at **7:06** p.m.

1. Approval of Agenda:

Item # 6.1 Council Update – a verbal update will be provided by Councillor Rob Duvall, and Item # 7.1 the “Confidential Session – CEO Retirement Planning Update” is added to the agenda.

That the Milton Public Library Board approve the March 21, 2018 Agenda as amended.

Moved by Sarah Marshall, Seconded by Daniel Cloutier. Carried

2. Declaration of Interest: None declared.

3. Consent Agenda:

3.1 Approval of the Minutes of February 21, 2018

3.2 Correspondence: Thank you letter from the Honourable Daiene Venile, Minister of Tourism, Culture and Sport addressed to Brad Boehmer, Chair

3.3 Accounts (Operating and Capital) for February 2018

3.4 Staff Reports

i. Sherwood Branch Planning Update

ii. CEO 2018 OLA SuperConference Summary

iii. Deputy 2018 OLA SuperConference Summary

iv. 2018 Marketing and Communications Plan Update

The Board discussed measurable goals, metrics, and targeting specific highlights.

v. RFID Project Update

Motion #18-1634

That the Milton Public Library Board approve the Consent Agenda for March 21, 2018.

Moved by Councillor Rob Duvall, Seconded by Matthew Fabian, Carried

4. Information Items:

4.1 Lobbying OLA/FOPL Notice of Motion, Town of Milton

Williams reported that Council approved the motions on March 19th at the Council meeting. Fitch and Williams were in attendance. A letter will be sent to the relevant ministries by Town staff.

5. Decision Items: No decision items this month.

6. Reports and Updates:

6.1 CEO Monthly Report

Williams highlighted collections and the “#diversebooks” initiative; the “Quest Milton” gaming app is proving to be very popular; the issue regarding patron notification of card expiration is resolved; information on MPL’s new website automatically updates every night; MPL together with the local school boards, and staff from the Burlington and Oakville Public Libraries met with The Honourable Indira Naidoo-Harris on March 2nd to discuss funding opportunities and library support.

6.2 Council Update - verbal

Councillor Rob Duvall provided the Board with an update regarding high rise developments in Milton; an informal public meeting regarding the CN lawsuit is set for 7:00 p.m. on April 4th at the Sports Centre.

6.3 HR Committee: No Report

6.4 Board Education: Library Board Legacy Project

The project is in development and Boehmer will provide an update at the next Board meeting.

6.5 Board Self-Evaluation 2018

A hard copy of the evaluation survey was distributed. Board members are to complete the evaluation survey and submit it to M. Warmels; an electronic version will also be made available on the Board portal.

6.6 Board Advocacy Committee: No Report

6.7 SOLS Trustee Council: No Report:

The next meeting of the Trustee Council is on April 14, 2018 at Niagara-on-the-Lake PL.

7. Other Business:

7.1 Closed Session for Confidential Items: CEO Retirement Planning Update

An update was provided.

It was Moved by Sarah Marshall, Seconded by Margaret Warmels to move into the Confidential Session at 7:54 p.m. Carried

It was Moved by Sarah Marshall, Seconded by Councillor Rob Duvall to move out of the Confidential Session at 8:06 p.m. Carried

8. Member Announcements

Williams advised that staff will be moving ahead with the Virtual Reality program for seniors and that staff hope to apply for a federal grant to develop a digital library for newcomers in partnership with the Halton Multicultural Council.

9. Next meeting date: April 18, 2018.

10. Adjournment: Brad Boehmer adjourned the meeting at **8:15** p.m.

Signed: _____

Brad Boehmer, Chair
Milton Public Library Board

Signed: _____

Mark Williams, Deputy Chief Librarian
Milton Public Library Board

DATED: April 18, 2018

APPROVED: April 18, 2018