



**APPROVED**

**Special Meeting of the Milton Public Library Board  
October 05, 2017  
Main Library Board Room, 6:30 p.m.**

**Mission Statement**

*The Milton Public Library empowers the community to: Read. Learn. Create. Connect.*

**MINUTES**

**MEMBERS:** Brad Boehmer, Margaret Warmels, Omer Amin, Sarah Marshall, Councillor Rick Malboeuf

**REGRETS:** Matthew Fabian, Councillor Zeeshan Hamid, Councillor Rob Duvall, Daniel Cloutier

**STAFF:** Leslie Fitch, Mark Williams

Brad Boehmer (Chair) called the meeting to order at **6.31** pm.

**1. Approval of Agenda**

The Agenda was approved with no changes.

**2. Declaration of Interest**

None Declared.

**3. 2018 Operating Budget Reduction Recommendations**

Fitch provided an overview of the proposed operating budget reduction package. As a result of discussions with Finance staff at the Town of Milton, staff at MPL were asked to provide a revised Operating budget request for 2018 resulting in a 2% annual increase. Doing so brings MPL in line with all other departments at the Town of Milton. After some discussion the motion was amended to reflect the Board's preferred option for achieving the requested budget reduction, namely a delay in appointing the HR professional.

**Motion #16-1611**

**That the Milton Public Library Board review the Proposed 2018 Operating Budget Reduction Packages outlined in this report**

**And further,**

**That the Board choose Option "B" – HR Position in the 2018 Draft Operating Budget in principle,**

**And further,**

**That staff be directed to provide the Town of Milton with this preferred Budget position, and continue to work with the Town in clarifying all Budget lines in preparation for the final numbers for the Budget document.**

**Moved by Councillor Rick Malboeuf, Seconded by Councillor Omer Amin. Carried**

#### **4. 2018 Capital Budget Reduction Recommendations**

Williams provided an overview of the associated reductions to the 2018 Capital budget as a result of the approved reduction to the 2018 Operating budget request. In addition, Williams provided an overview of the process for obtaining approval for the Capital purchase of a new ILS server in 2017 and the resultant further reduction in the 2018 Capital budget.

#### **Motion #16-1612**

**That the Milton Public Library Board review and approve the Proposed 2018 Capital Budget Reductions outlined in this report**

**And further,**

**That staff be directed to provide the Town of Milton with this preferred Budget position, and continue to work with the Town in clarifying all Budget lines in preparation for the final numbers for the Budget document.**

**Moved by Councillor Rick Malboeuf, Seconded by Councillor Margaret Warmels. Carried**

#### **5. Adjournment**

Brad Boehmer adjourned the meeting at 7.02pm

Signed: \_\_\_\_\_  
Brad Boehmer, Chair  
Milton Public Library Board

Signed: \_\_\_\_\_  
Leslie Fitch, Secretary/Treasurer  
Milton Public Library Board

APPROVED: October 18, 2017

DATED: October 18, 2017