

Regular Meeting of the Milton Public Library Board
Wednesday, May 17, 2017
Main Library Boardroom, 7:00 p.m.

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Create. Connect.

MINUTES

MEMBERS PRESENT: Brad Boehmer (Chair), Daniel Cloutier, Margaret Warmels, Sarah Marshall, Councillor Rick Malboeuf, Omer Amin, Councillor Rob Duvall, Councillor Zeeshan Hamid

REGRETS: Matthew Fabian

STAFF PRESENT: Leslie Fitch, Mark Williams, Brenda deBruyne (Recorder)

Brad Boehmer (Chair) called the meeting to Order at **6:58** pm

1. Approval of Agenda

“Updated Board contact information” was added to the Agenda and marked Item # 5.3

That the Milton Public Library Board approve the May 17, 2017 Agenda.

Moved by Councillor Rob Duvall Seconded by Margaret Warmels. Carried

2. Declaration of Interest

None declared.

3. Closed Session for Confidential Items: CEO Succession Planning:

3.1 Approval of MPL CEO Competencies

3.2 MPL CEO Selections Committee Delegated Authority Recommendation

(Mark Williams, Brenda deBruyne were excused from the meeting at 7:00 p.m., and returned at 7:11 p.m.)

It was Moved by Councillor Rob Duvall, Seconded by Councillor Zeeshan Hamid to move into the Confidential Session regarding CEO Succession Planning at 7:00 pm. Carried

It was Moved by Sarah Marshall, Seconded by Margaret Warmels to move out of the Confidential Session regarding CEO Succession Planning at 7:11pm. Carried

Motion arising from item #3.1

Motion #17-1593

That the Milton Public Library Board review and approve the MPL CEO Competencies developed by the MPL CEO Selection Committee,

And further,

That the MPL CEO Competencies then be identified as non-confidential.

Moved by Councillor Rob Duvall, Seconded by Omer Amin, Carried

** Motion #17-1594 was made in the Confidential Session.*

Motion arising from item # 3.2

Motion #17-1595

That MPL Board ratify the actions taken in the Confidential Session, including identifying the CEO Competences as non-confidential.

Moved by Councillor Rob Duvall, Seconded by Councillor Rick Malboeuf, Carried

4. Consent Agenda:

4.1 Approval of the Minutes of April 19, 2017

4.2 Correspondence – no correspondence

4.3 Accounts (Operating and Capital) for April

4.4 Staff Reports

i. Sherwood Branch / Boyne Planning Update

Williams provided an overview of the high level discussions regarding Boyne project possibilities.

ii. All Staff Meeting & Appreciation Lunch Summary

iii. One Book, One Milton – May update

iv. Friends of MPL – May update

Williams provided an update regarding the Community Foundation Halton North.

Motion #17-1596

That the Milton Public Library Board approve the Consent Agenda for May 17, 2017.

Moved by Councillor Rob Duvall, Seconded by Councillor Rick Malboeuf. Carried

5. Information Items:

5.1 Canada 150 Postcard (handed out at meeting)

5.2 OBOM Postcard (handed out at meeting)

5.3 Updated Board contact information (handed out at meeting)

A slight change will be made to the contact information and an updated copy will be provided at the June Board meeting.

6. Decision Items

No decision items

7. Reports and Updates:

7.1 CEO Monthly Report

Fitch reported on the success of an application for grant funding for the *Seniors for Seniors* program; she is a member of the Chamber of Commerce HR Task Group and the committee is working to develop a CEO evaluation tool; the CLIC (Chamber Library Information Cohort) project continues to progress; MPL placed third out of fourteen teams at the Grate Groan-up Spelling Bee.

7.2 Council Update

Councillor Rob Duvall provided a Council update regarding the new French Immersion school proposal; downtown redesign proposal review; and an information session re: development growth in the southeast.

The RSS library feed to the Town's calendar on the MyMilton app was discussed and Williams will follow up with staff at the Town and provide an update.

7.3 HR Committee: Library Board Self Evaluation

Margaret Warmels provided the Board with the results of the Board Self Evaluation assessment and the Board confirmed the direction for the next year: to continue succession and recruitment planning; to continue to review and revise the existing MPL policies; and to improve the ranking on how well the Board is conducting itself.

7.4 Board Education: HR-01 Workplace Violence Prevention Policy; FR-01 Donation Policy

Both policies were reviewed and discussed by the Board. Fitch noted that a Naming Rights Policy will be brought before the Board at a later meeting.

7.5 Board Advocacy Committee (verbal update)

Omer Amin provided an update of the committee's progress. An Advocacy Powerpoint presentation will be delivered to the Board at the June meeting.

7.6 SOLS Trustee Council

No report

8. Other Business

No other business.

9. Member Announcements

No member announcements

10. Next meeting date: June 21, 2017

11. Adjournment: Brad Boehmer adjourned the meeting at **8:18** pm

Signed: _____
Brad Boehmer, Chair
Milton Public Library Board

Signed: _____
Leslie Fitch, Chief Librarian/CEO
Milton Public Library Board

APPROVED: June 21, 2017

DATED: June 21, 2017

* *The Confidential Minutes and Motion # 17-1594 is located in the locked filing cabinet in MPL's administrative office.*