

**Regular Meeting of the Milton Public Library Board
Wednesday, February 15, 2017
Main Library Boardroom, 7:00 p.m.**

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Create. Connect.

MINUTES

MEMBERS PRESENT: Brad Boehmer (Chair), Daniel Cloutier, Margaret Warmels (by Skype), Matthew Fabian, Councillor Rob Duvall, Sarah Marshall, Councillor Zeeshan Hamid

REGRETS: Councillor Rick Malboeuf, Omer Amin, Daryl Novak (Guest)

STAFF PRESENT: Mark Williams, Brenda deBruyne (Recorder)

Brad Boehmer (Chair) called the meeting to Order at **7:05 pm**

1. Approval of Agenda

No changes were made to the agenda.

That the Milton Public Library Board approve the February 15, 2017 Agenda.

Moved by Daniel Cloutier, Seconded by Councillor Rob Duvall. Carried

2. Declaration of Interest

None declared.

3. Closed Session for Confidential Items:

a) **CEO succession Planning** – Deferred to March 22, 2017 meeting due to illness.

b) **CEO Evaluation**

(staff were excused from the meeting at 7:07 p.m., and returned at 8:03 p.m.)

It was Moved by Matthew Fabian, Seconded by Councillor Rob Duvall to move into the Confidential Session regarding the CEO Evaluation at 7:07 pm. Carried

It was Moved by Councillor Rob Duvall, Seconded by Councillor Zeeshan Hamid to move out of the Confidential Session regarding the CEO Evaluation at 8:03pm. Carried

4. Consent Agenda and Information items:

4.1 Approval of the Minutes of January 18, 2017

4.2 Correspondence – none

4.3 Accounts (Operating and Capital) for January

4.4 Staff Reports

i. Sherwood Branch Update / Boyne Planning Update

Williams reported that the Sherwood development is on schedule and the interior design concept is inspired by the escarpment surroundings; The partnership with the Halton District School Board regarding a co-located facility in the Boyne area is still under consideration.

Motion #17-1583

That the Milton Public Library Board approve the Consent Agenda for February 15, 2017.

Moved by Daniel Cloutier, Seconded by Councillor Rob Duvall. Carried

4.5 Information Items

i. Board Member Summary of OLA SuperConference Attendance (verbal update)

An update was provided by the Board members who attended the OLA Bootcamp on Saturday, February 4, 2017.

ii. Spring Newsletter (handed out at meeting)

The final draft of the spring newsletter has been printed and is ready for distribution.

5. Reports

5.1 CEO Monthly Report

Williams provided an overview of the report. The new format of the CEO Monthly Report was well received by the Board and there were no suggested changes.

5.2 Council Update

Councillor Zeeshan Hamid provided an update from Council including the rural/urban bylaws in respect to the campaigning finances and naming rights.

Councillor Zeeshan Hamid left the meeting at 8:20 pm.

5.3 HR Committee

Confidential Session conducted earlier on agenda – item #3

5.4 Board Education: OP-10 Social Media; FR-01 Donations

The Social Media Policy # OP-10 was reviewed; A new media policy will be created for communicating with the media; The review of the #FR-01 Donations policy was deferred to a future meeting.

5.5 Board Advocacy Committee (verbal update)

No update was provided, due to time constraints.

5.6 SOLS Trustee Council

No report.

6. Decision Items

6.1 2017 Draft MPL Board Work Plan

Williams provided an overview of the report which was reviewed and approved by the Board.

Motion #17-1584

That Milton Public Library Board approve the 2017 Draft MPL Board Work Plan,

And Further,

That the Work Plan be assessed and refined as a planning tool later in 2017.

Moved by Daniel Cloutier, Seconded by Councillor Rob Duvall. Carried

7. Other Business

A separate “confidential” area will be set up in the Board portal; Councillor Rob Duvall has volunteered to be the Administrator of the site.

8. Member Announcements

Williams informed the Board that there are now potentially five members on the “Friends of the Library” committee.

9. Next meeting date: March 22, 2017

8. Adjournment: Brad Boehmer adjourned the meeting at **9:02 pm**

Signed: _____

Brad Boehmer, Chair
Milton Public Library Board

Signed: _____

Mark Williams, Deputy Chief Librarian
Milton Public Library Board

APPROVED:

DATED: